



Mini Gardeners Summer Camp 2021

Participant Registration and Release Form

Participant Information:

Full Name: _____

Nickname: _____ Male _____ Female _____

Participant Date of Birth: _____ Age during camp: _____

Address: _____ City: _____ State:

_____ Zip: _____ Guardian Name: _____

Phone number: _____ Alternative Phone number:

_____ Guardian Email: _____

Is this child allergic to anything? _____ If yes, explain: _____

Is this child currently taking medication? _____ If yes, explain: _____

Does this child have special needs*? _____ If yes, explain: _____

*Programs are provided for people of all abilities. If there is a need for reasonable modification, please answer YES above and speak to a manager prior to the start of the camp. Each request will be assessed in compliance with the ADA.

Please tick below what week(s) this child would like to participate in the Mini Gardeners Summer Camp

_____ Week 1 - Tuesday 6 July - Friday 9 July

_____ Week 2 - Monday 12 July - Thursday 15 July

_____ Week 3 - Monday 19 July - Thursday 23 July

_____ Week 4 - Monday 26 July - Thursday 29 July

Number of Weeks: _____ x \$180 per week (Member)

Number of Weeks: _____ x \$200 per week (Non-Member)

= Amount Due: _____

Date Paid: _____

I will be paying by: Check _____ Credit Card _____ Online _____

Please return this form with payment to secure camp attendance to:

Stefanie Kristiansen, Gardens Office,
Sherman Library & Gardens, 2647 East Coast Highway, Corona del Mar, 92625
stefanie@slgardens.org
949 673 2261

Participation will be confirmed once registration form and payment is received by check, online or credit card (please call Stefanie Kristiansen, Gardens Office, 949 673 2261 for credit card payments).

Website: [Summer Camp – Sherman Library and Gardens \(thesherman.org\)](http://thesherman.org)

Registration and Refunds:

Registration and payment for the Mini Gardeners Summer Camp must be completed and submitted to the Gardens Office, by phone or online. Full payment is required at the time of registration to reserve the child's space. Due to limited space, refunds will not be given. Participants may sign up for any or all of the weekly camps. There will be no proration of fees for any days a child participant cannot attend.

Camp Description and Schedule:

Mini Gardeners Summer Camp

Get ready to get your hands dirty! Learn to grow your own food in the beautiful Sherman garden. Our Garden Educators will introduce you to the tasty plants in our garden, help you to plant your own delicious mini-garden and teach you the basics of plant care. The camp includes a variety of fun and creative planting projects to take home including a mini-veg planter and recycled paper pots project.

Our Mini Gardeners go behind the scenes, meet our Sherman Horticulturists and learn in the garden before the public arrive. This STEAM based camp will develop skills of observation, design and practical plant care.

Typical Daily Schedule:

8.45 - 9.00am	Drop off at Library Courtyard gate on Dahlia Ave
9.00 - 10.00am	Exploring the garden with activity e.g. scavenger hunt
10 - 10.20am	Break/Snack in the garden
10.20 - 12.00pm	Practical creative/planting projects in the Library Courtyard
12.00 - 12.15pm	Pick up from Library Courtyard gate on Dahlia Ave

Age Guidelines:

Mini Gardeners Summer Camp is for children ages 7 to 10 years old.

Hours of Operation:

Mini Gardeners Summer Camp hours are 9:00 am-12:00 pm. Please do not drop off your child prior to the start time of camp. Dates for the camp are:

Week 1 - Tuesday 6 July - Friday 9 July
Week 2 - Monday 12 July - Thursday 15 July
Week 3 - Monday 19 July - Thursday 23 July
Week 4 - Monday 26 July - Thursday 29 July

Address:

Sherman Library & Gardens
2647 East Coast Highway
Corona del Mar, CA 92625
949-673-2261

Pick-up and Drop-Off Procedures:

Children need to arrive between 8:45-9:00 am and must be picked between 12:00-12:15 pm. Parents or guardians must park their vehicle and walk their child into the Camp at the side Library Courtyard gate on Dahlia Ave and sign the child into the Camp.

Free parking is available in the Sherman Parking Lot opposite the Library Courtyard gate on the corner of Pacific Coast Highway and Dahlia Ave. There is also a Sherman Parking Lot at the back of the Sherman on Third Ave.

Late Pick-Up Policy:

Repeated late pick-ups may result in the removal of the participant from the program, with no refund for prepaid programs.

Medical Needs/Allergies:

The Sherman Library & Gardens are not permitted to administer medication to program participants. In the event of a medical emergency, Sherman Library & Gardens will administer first aid, CPR, and rescue in the best interest of the child. Parents will be contacted if care is administered. Allergy medications may be administered if directed in writing by the child's parent/guardian.

Special Circumstances:

Parents and guardians are required to inform the Sherman Library & Gardens in writing of any special circumstances which may affect the child's ability to participate fully and within the guidelines of acceptable behavior, including, but not limited to, any serious behavioral problems or special circumstances regarding psychological, medical, or physical conditions. Once the notice is submitted, a conference will be scheduled with the parent/guardian to discuss the special circumstances and whether the Sherman can accommodate the circumstances.

COVID Precautions:

Children must wear masks at all times, except when eating, and group size is limited to 10 for social distancing. All camp activities take place outdoors. See detailed COVID protocols below.

Dress Code:

Children should dress appropriately for the activities scheduled. Clothing may get dirty.

Personal Belongings:

Please put the child's name on all articles of clothing, snack bags, bags, etc. Children should not bring toys, mobile phones, electronic devices, jewelry, money, or any possession of value with them. Children will be responsible for their belongings.

Sunscreen/Insect Repellent:

Please apply sunscreen and insect repellent prior to the start of each camp session. Children may bring sunscreen and insect repellent but must be able to reapply with staff supervision. Spray or mist sunscreen and/or insect repellent are recommended. Sunscreen and/or insect repellent must be labeled with the child's name. Children may not share these items with others.

Behavior Management/Discipline Policy:

Sherman Library & Gardens staff will create a fun and safe environment for participants in the program. Praise and positive reinforcement are used as effective methods of behavior management. Children who do not respond to these methods or who are destructive to others or to property will be dealt with in a professional, positive, and timely manner to correct the behavior. The following procedures will be followed for behavior management. All incident reports will be discussed privately with parents/guardians and a copy of each report will be kept on file at the Sherman Library & Gardens.

1. In the event a child's behavior is a repeated behavior and cannot be corrected by the Sherman Library & Gardens Staff with a verbal warning or other form of behavior modification, a first incident report will be written to document and correct behavior. A copy of the report will be given to the parent/guardian the same day as the incident.
2. A second incident report will be written if the behavior is repeated by or new behavior problems occur with the same child. This report will follow the same process as the first, but a one or two-day suspension could accompany this report, and no refund will be provided for suspended days. A copy of the report will be given to the parent/guardian the same day as the second incident.
3. A third incident report will be completed using the same process as the first two. The Sherman Library & Gardens staff will write this report. Staff will provide this report to the parent/guardian. Incident reports will be discussed privately with a parent/guardian by a Sherman Library & Gardens staff and Director. Dismissal from a program can occur at this time.

NOTE: Immediate dismissal from the program can occur at any time given severe circumstances. Refunds for missed days due to a discipline dismissal will not be granted.

Nutrition/Snacks:

Children must bring a snack and a drink in a non-glass container each day. Snacks should be in a paper, plastic, or reusable bag clearly labeled with the child's name.

COVID-19 Policies

The health and safety of our campers, staff, and volunteers is the first concern of the Sherman Library & Gardens. Camp programs will be run with reference to Centers for Disease Control and Prevention and the Orange County Healthcare Agency guidelines.

To ensure the health, safety, and well-being of all our campers, staff, and volunteers, we are implementing the following camp protocols:

Health Checks

- Health checks will be conducted at drop off. Staff Members will check health symptoms for each camper by asking them and their family member about:

Any coughing?

Any shortness of breath or difficulty breathing?

Any sign of body chills?

Any muscle pain?

Any sign of sore throat?

Any loss of taste or smell?

Any fever in the last 24 hours? (fever over 100 degrees F will be excluded from attending camp)

Does the child have asthma, diabetes, any heart issues?

Any gastrointestinal symptoms or concerns- like nausea, vomiting, or diarrhea?

Any conjunctivitis symptoms -red, itchy eye, or mucous discharge?

Has (Child) or his/her family been in contact or near anyone that they know to be infected by COVID-19?

- Staff members will take each camper's temperature with an infrared thermometer. If the temperature reading is 100 degrees F or more the temperature will be taken again. If the reading remains the same or higher the child will be excluded from camp.

Hygiene Practices

- Staff First Aid kits will now include extra masks, hand sanitizer, gloves etc. Your child will be expected to apply their own sunscreen throughout the day. Please make sure your child is already wearing sunscreen when they arrive at the Sherman Library & Gardens in the morning.
- All campers must be completely proficient in restroom procedures – staff will not be permitted to help with any part of the process, including hand-washing.

Camp Group Size

- Camp size will not exceed 10 campers. They will be supervised by one Garden Educator and one other adult staff member or volunteer.

Increased Sanitation Practices

- Handsanitizer will be available. The camp group will have their own dedicated materials and each child will have their own work area.

Public Access to the Sherman Library & Gardens

- The Sherman Library & Gardens is open to the public from 10.30am to 4pm every day. Campers will not be using the general public areas when open to the public.

Physical Distancing and Masks

- Physical distancing will be maintained as much as possible.
- Children will be required to wear masks when on the Sherman Library & Gardens except when eating and drinking.



Waivers and Informed Consent:

By signing this form, I, as parent/guardian, permit the Sherman Library & Gardens to use pictures of my child(ren) as a program participant in promotional literature, videos, and the Sherman Library & Gardens website. I understand my child(ren)'s name(s) will not be published.

I, as parent/guardian of _____ ("Child"), hereby assume all risks and hazards incidental to the conduct of the activities at Sherman Library & Gardens. My Child is fit for the program(s) in which I have enrolled him/her. I HERELY RELEASE AND SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS RELEASEES FROM EVERY CLAIM AND ANY LIABILITY THAT I OR MY CHILD MAY ALLEGE AGAINST RELEASEES (including reasonable legal fees and costs) AS A DIRECT OR INDIRECT RESULT OF INJURY OR DEATH TO ME OR MY CHILD BECAUSE OF MY CHILD'S PARTICIPATION IN ANY Sherman Library & Gardens PROGRAMS , WHETHER CAUSED BY THE NEGLIGENCE OF RELEASEES OR OTHERS TO THE MAXIMUM EXTENT PERMITTED BY LAW. I PROMISE NOT TO SUE RELEASEES ON MY BEHALF OR ON BEHALF OF MY CHILD REGARDING ANY CLAIM ARISING FROM OR RELATED TO MY CHILD'S PARTICIPATION IN ANY Sherman Library & Gardens PROGRAM(S).

I ACKNOWLEDGE THAT, BY SIGNING THIS DOCUMENT, I AM RELEASING Sherman Library & Gardens, AND THEIR REPRESENTATIVES, AGENTS, EMPLOYEES, VOLUNTEERS, MEMBERS, SPONSORS, PROMOTERS, AND AFFILIATES (COLLECTIVELY "RELEASEES") FROM LIABILITY, AND THAT I AM GIVING UP SUBSTANTIAL LEGAL RIGHTS. THIS SIGN UP AND RELEASE FORM IS A CONTRACT WITH LEGAL AND BINDING CONSEQUENCES AND IT APPLIES TO ALL ACTIVITIES IN WHICH MY CHILD ENGAGES DURING THE SUMMER CAMP AT Sherman Library & Gardens, REGARDLESS OF WHETHER SUCH ACTIVITY IS A PART OF A FORMAL PROGRAM. I HAVE READ THIS RELEASE CAREFULLY BEFORE SIGNING. I UNDERSTAND WHAT THIS RELEASE MEANS AND WHAT I AM AGREEING TO BY SIGNING.

I understand that no insurance coverage for participants in these activities is provided by the Sherman Library & Gardens. By registering for this program, I understand and agree that if a portion of the program is unable to be completed due to unforeseen circumstances under responsibility of the Sherman Library & Gardens, I will receive a prorated credit on my account for the uncompleted portion of the program. I also understand that no refunds or proration will be given for any other reason.

Signature: _____ Date: _____

Printed Name: _____ Parent _____ Guardian

Name and age of Participant(s) (print): _____

Guardian Email: _____

Phone Number: _____