

**ORANGE COUNTY DIVISION OF THE LEAGUE OF CALIFORNIA CITIES  
RECORDS**

1963 - 1980

**FINDING AID**

The Sherman Library  
614 Dahlia Avenue  
Corona del Mar, CA 92625  
(949) 673-1880

## **Administrative Information**

Extent: 10 document boxes.

Date Span: 1963-1980.

Provenance: The collection was donated to the Sherman Library by Robert Haskell.

Citation information: [identification of item], Folder [#], Box [#], Orange County Division of the League of California Cities Records, Sherman Library, Corona del Mar, California.

Processed by: Jennifer Martinez Wormser, with some assistance from the students of LIBR 256 of San Jose State University's School of Library and Information Science, August 2007.

## **Historical Note**

Through legislative advocacy, policy development, training and education, and a forum for the discussion of both state and regional issues, the Orange County Division of the League of California Cities, strives to achieve the following goals:

“To educate and stimulate, encourage and coordinate the communications of ideas and information among city officials;

To develop broad support on issues and advocate those views to other governmental agencies and the public and;

To improve the quality of life in cities by assisting city officials to make services more efficient and more responsive to the citizens of our cities.”<sup>1</sup>

## **Scope and Content Note**

The collection consists of the organizational records of the Orange County Division of the League of California Cities, including correspondence, financial records, subject files, and meeting minutes and agendas. It provides a comprehensive overview of the organization's activities during the 1960s and 1970s, a period of explosive growth in Orange County, California. In addition to documenting the League's routine activities and meetings, the collection also contains materials related to the dissolution of the Orange County Harbor District as well as political issues such as taxes, immigration, the environment, and housing. There is some documentation regarding the embezzlement of funds in the late 1960s by a former treasurer of the organization named Ferne Evans, materials related to the Local Agency Formation Commission (LAFC), and several files regarding the statewide organization, the League of California Cities.

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<sup>1</sup> League of Orange County Cities website (<http://www.occities.org/occities/background.htm>). Accessed 1 August 2007.

## Organization and Arrangement

The collection is arranged into the following series:

- I. Minutes and Agendas (Boxes 1-3)
  - A. Executive Board meetings
  - B. General meetings
  - C. Special meetings
  - D. Committee meetings
- II. Reports (Box 3)
- III. Correspondence (Boxes 4-5)
- IV. Financial Records (Boxes 6-7)
- V. Orange County Harbor District Dissolution (Box 8)
- VI. Subject Files (Boxes 8-9)
- VII. Other Organizations (Box 10)

## Container List

<u>Box</u>	<u>Folder</u>	<u>Description</u>	<u>Date(s)</u>
1	1	Minutes and agendas – Executive meetings – 1963	1963
1	2	Minutes and agendas – Executive meetings – 1964	1964
1	3	Minutes and agendas – Executive meetings – 1965	1965
1	4	Minutes and agendas – Executive meetings – 1966	1966
1	5	Minutes and agendas – Executive meetings – 1967	1967
1	6	Minutes and agendas – Executive meetings – 1968	1968
1	7	Minutes and agendas – Executive meetings – 1969	1969
1	8	Minutes and agendas – Executive meetings – 1970	1970
1	9	Minutes and agendas – Executive meetings – 1971	1971
1	10	Minutes and agendas – Executive meetings – 1972	1972
2	1	Minutes and agendas – Executive meetings – 1973	1973
2	2	Minutes and agendas – Executive meetings – 1974	1974
2	3	Minutes and agendas – Executive meetings – 1975	1975
2	4	Minutes and agendas – Executive meetings – 1976	1976
2	5	Minutes and agendas – General meetings – 1963	1963
2	6	Minutes and agendas – General meetings – 1964	1964
2	7	Minutes and agendas – General meetings – 1965	1965
2	8	Minutes and agendas – General meetings – 1966	1966
2	9	Minutes and agendas – General meetings – 1967	1967
2	10	Minutes and agendas – General meetings – 1968	1968
2	11	Minutes and agendas – General meetings – 1969	1969
2	12	Minutes and agendas – General meetings – 1970	1970
2	13	Minutes and agendas – General meetings – 1971	1971
2	14	Minutes and agendas – General meetings – 1972	1972

2	15	Minutes and agendas – General meetings – 1973	1973
2	16	Minutes and agendas – General meetings – 1974	1974
2	17	Minutes and agendas – General meetings – 1975	1975
2	18	Minutes and agendas – General meetings – 1976	1976
3	1	Minutes and agendas – Combined Executive-General meetings	1970
3	2	Minutes and agendas – Special meetings – 1967	1967
3	3	Minutes and agendas – Special meetings – 1968	1968
3	4	Minutes and agendas – Special meetings – 1969	1969
3	5	Minutes and agendas – Special meetings – 1970	1970
3	6	Minutes and agendas – Special meetings – 1972	1972
3	7	Minutes and agendas – Special meetings – 1973	1973
3	8	Minutes and agendas – Special meetings – 1974	1974
3	9	Minutes and agendas – Special meetings – 1975	1975
3	10	Minutes and agendas – Committees – Ad Hoc Committee re: Placentia Resolution re: Illegal Aliens	1975
3	11	Minutes and agendas – Committees – City Selection Committee	1970-1971
3	12	Minutes and agendas – Committees – City Selection Committee	1972, 1975
3	13	Minutes and agendas – Committees – Committee on Illegal Aliens Resolution	1975
3	14	Minutes and agendas – Committees – E.P.A Task Force	1974-1975
3	15	Minutes and agendas – Committees – Intergovernmental Council Committee	1969-1973
3	16	Minutes and agendas – Committees – Joint League of Cities-County Committee re: SB 325	1972
3	17	Minutes and agendas – Committees – Paramedics Ad Hoc Committee	1976
3	18	Minutes and agendas – Committees – Resolutions Committee	1974
3	19	Minutes and agendas – Committees – Social Service Task Force	n.d.
3	20	Minutes and agendas – Committees – Transportation Committee	1976
3	21	Minutes and agendas – n.d.	n.d.
3	22	Reports – County Sanitation District No. 3 of Orange County: Study of Possible Revenue Derived from Connection Charges	1971<
3	23	Reports – Executive Committee – 1963	1963
3	24	Reports – Executive Committee – 1964	1964
3	25	Reports – Executive Committee – 1965	1965
3	26	Reports – Executive Committee – 1967	1967
3	27	Reports – Executive Committee – 1968	1968
3	28	Reports – Executive Committee – 1969	1969
3	29	Reports – Investigation into Displacement of Mexican American Families...	1972
3	30	Reports – Orange County Fire Chief's Association	1976
3	31	Reports – Orange County Planning Department	1970
3	32	Reports – Proposal for Central Office for the Orange County League of Cities Staff and Members	1974

3	33	Reports –Proposed Orange County Noise Control Ordinance	1973, n.d.
3	34	Reports – Report by Robert M. Wilson to the Division on the Board of Directors Meeting held in Sacramento on January 21-23, 1970	1970
3	35	Reports – Smoking in Council Chambers	n.d.
3	36	Reports –Winston R. Updergraff – Drafts	1969-1971
4	1	Correspondence – 1967-1969	1967-1969
4	2	Correspondence – 1970	1970
4	3	Correspondence – 1971	1971
4	4	Correspondence – 1972 – January – July	1972
4	5	Correspondence – 1972 – August – December	1972
4	6	Correspondence – 1973 – January – May	1973
4	7	Correspondence – 1973 – June – November	1973
5	1	Correspondence – 1974 – January – August	1974
5	2	Correspondence – 1974 – September – October	1974
5	3	Correspondence – 1974 – November – December	1974
5	4	Correspondence – 1975 – January	1975
5	5	Correspondence – 1975 – February	1975
5	6	Correspondence – 1975 – March – June	1975
5	7	Correspondence – 1975 – July – August	1975
5	8	Correspondence – 1975 – September – December	1975
5	9	Correspondence – 1976 – January – February	1976
5	10	Correspondence – 1976 – March	1976
5	11	Correspondence – 1976 – April – May	1976
5	12	Correspondence – Fragments	n.d.
5	13	Correspondence – n.d.	n.d.
6	1	Financial records – Audit	1973
6	2	Financial records – Bank reconciliation	1967-1970
6	3	Financial records – Budget	1967-1977
6	4	Financial records – Check register	1968-1974
6	5	Financial records – Correspondence – 1967-1972	1967-1972
6	6	Financial records – Correspondence – 1973-1977	1973-1977
6	7	Financial records – Dues	1967-1976
6	8	Financial records – Dues – Statements – 1966-1967	1966-1967
6	9	Financial records – Dues – Statements – 1968-1969	1968-1969
6	10	Financial records – Dues – Statements – 1969-1970	1969-1970
6	11	Financial records – Dues – Statements – 1971-1972	1971-1972
6	12	Financial records – Dues – Statements – 1972-1973	1972-1973
6	13	Financial records – Dues – Statements – 1973-1974	1973-1974
6	14	Financial records – Dues – Statements – 1975-1976	1975-1976
6	15	Financial records – Expenditures Summary	1967-1971
6	16	Financial records – Insurance	1970-1977
6	17	Financial records – IRS	1969-1973

6	18	Financial records – Lists and notes	1969-1975, n.d.
6	19	Financial records – Payroll	1967-1970
6	20	Financial records – Petty cash	1976-1977
6	21	Financial records – Quarterly statements	1971-1974
6	22	Financial records – Prevailing wage rates	1977, n.d.
6	23	Financial records – Restitution payments from Ferne Evans	1968-1973
6	24	Financial records – Revenue sharing plan	1972
6	25	Financial records – Revenue statements	1971-1974
6	26	Financial records – Treasurer’s reports	1967-1971
7	1	Financial records – Expense statements – Ewing, Carolyn Pierce	1976
7	2	Financial records – Expense statements – Ewing, Carolyn Pierce	1977
7	3	Financial records – Expense statements – Scott, George B.	1976
7	4	Financial records – Expense statements – Updegraff, Winston R. – 1967-1968	1967-1968
7	5	Financial records – Expense statements – Updegraff, Winston R. – 1969-1970	1969-1970
7	6	Financial records – Expense statements – Updegraff, Winston R. – 1971	1971
7	7	Financial records – Expense statements – Updegraff, Winston R. – 1972-1973	1972-1973
7	8	Financial records – Expense statements – Updegraff, Winston R. – 1974	1974
7	9	Financial records – Expense statements – Updegraff, Winston R. – 1975-1976	1975-1976
8	1	Orange County Harbor District Dissolution – 1967	1967
8	2	Orange County Harbor District Dissolution – 1968 – January - June	1968
8	3	Orange County Harbor District Dissolution – 1968 – July - December	1968
8	4	Orange County Harbor District Dissolution – 1969	1969
8	5	Orange County Harbor District Dissolution – 1970	1970
8	6	Orange County Harbor District Dissolution – 1971	1971
8	7	Orange County Harbor District Dissolution – n.d.	n.d.
8	8	Orange County Harbor District Dissolution – Clippings	1969-1970
8	9	Orange County Harbor District Dissolution – Drafts	n.d.
8	10	Orange County Harbor District Dissolution – Plan for implementing action to dissolve the Orange County Harbor District	1968
8	11	Orange County Harbor District Dissolution – Resolutions	1968-1971
8	12	Orange County Harbor District Dissolution – Transcripts	1968, n.d.
8	13	Subject files – Appreciations	1975-1976
8	14	Subject files – By-laws	1967-1972, n.d.

8	15	Subject files – Committees	1972-1975
8	16	Subject files – County regulations	1968-1970
8	17	Subject files – Ephemera	1967, 1974, n.d.
9	1	Subject files – Ferne Evans – 1964-1967	1964-1967
9	2	Subject files – Forms	1976, n.d.
9	3	Subject files – Lists	1972-1975
9	4	Subject files – Notes and fragments	1963-1976, n.d.
9	5	Subject files – Property tax reform – S.B. 90	1973, 1976
9	6	Subject files – Property tax reform – S.B. 90	1977
9	9	Subject files – Proposals	1965-1973
9	10	Subject files – Publications – Clippings	1970-1974
9	11	Subject files – Publications – List of California Energy Commission periodicals	n.d.
9	12	Subject files – Resolutions – 1965-1969	1965-1969
9	13	Subject files – Resolutions – 1970-1975	1970-1975
9	14	Subject files – Rosters	1968-1977
9	15	Subject files – Speeches, statements and remarks	1970-1975, n.d.
10	1	Other Organizations – Airport Land Use Commission for Orange County	1972-1973
10	2	Other Organizations – Congress of Cities	1972
10	3	Other Organizations – Environmental Protection Agency	1969-1975
10	4	Other Organizations – League of California Cities – 1966-1969	1966-1969
10	5	Other Organizations – League of California Cities – 1971-1972	1971-1972
10	6	Other Organizations – League of California Cities – 1972	1972
10	7	Other Organizations – League of California Cities – 1973-1980	1973-1980
10	8	Other Organizations – League of California Cities – Mayors and Council Members Legislative Conference and Leadership Institute	1971-1976
10	9	Other Organizations – Local Agency Formation Commission – Correspondence	1969, 1971
10	10	Other Organizations – Local Agency Formation Commission – Legal documents	1971
10	11	Other Organizations – Local Agency Formation Commission – Minutes	1971-1972
10	12	Other Organizations – Local Agency Formation Commission – Newspaper clippings	1971
10	13	Other Organizations – Local Agency Formation Commission – Notes and drafts	1971, n.d.
10	14	Other Organizations – Local Agency Formation Commission – Press release and personal statement	1971

10	15	Other Organizations – Orange County Citizens Direction Finding Commission	1969-1973
10	16	Other Organizations – Supervisors and Mayors Conference (SAMCO)	1971-1975

## **Subjects**

Orange County Division of the League of California Cities – Records.  
League of California Cities.

Orange County (Calif.) – Harbor – History.  
Orange County (Calif.) – History – 20<sup>th</sup> century – Sources.

Politics and government – California – Orange County.